

**Washington**

# **PUBLIC WORKS & UTILITIES DIRECTOR**

## **\$141,811 - \$169,473**

**Excellent benefits plus 3% deferred compensation employer matching contributions, a \$12,500 sign-on bonus, and reimbursement up to \$10,000 in relocation expenses.**

*Apply By*

**June 30, 2024**

(Open until filled, applications will be reviewed as submitted.)

***PROTHMAN***



## THE COMMUNITY



Located in one of the most spectacular and scenic areas of Washington State, the City of Port Angeles is situated on the northern edge of the Olympic Peninsula along the shore of the Strait of Juan de Fuca. The Olympic Peninsula provides spectacular natural attractions ranging from lush rainforests to rugged mountains, and vast ocean beaches.

Port Angeles is a modern community with a rich and diverse history. Abundant in cultural events, including festivals, art, music, outdoor recreation, and sporting events, Port Angeles is also fortunate to be enhanced by a thriving and active Native American culture. Education options in the area are fantastic, with public schools consistently ranking very high. Our city is the home of Peninsula College, which offers both two and four-year degrees.

Port Angeles and the surrounding region offer incomparable recreation opportunities for year-round activities. Close by are hot springs, numerous rivers, beaches, and parks, the Olympic National Park, and the Olympic Discovery Trail, which is one of the longest trail systems in the U.S.

Port Angeles is a tourist destination and international gateway via ferry to Victoria, British Columbia, Canada. Residents enjoy a mild, coastal climate with daytime temperatures ranging from 40° in the winter to 70° in the summer. Average rainfall is less than 25 inches per year.

To learn more about the community of Port Angeles, please visit [www.cityofpa.us](http://www.cityofpa.us) and [www.visitportangeles.com](http://www.visitportangeles.com).

## THE CITY

As a full-service City, Port Angeles provides a wide array of municipal services such as police, fire, public works, parks, utilities, and planning to its 20,240 residents. Additionally, Port Angeles provides regional services such as water, sewer, emergency dispatch and solid waste to surrounding communities.

## THE POSITION

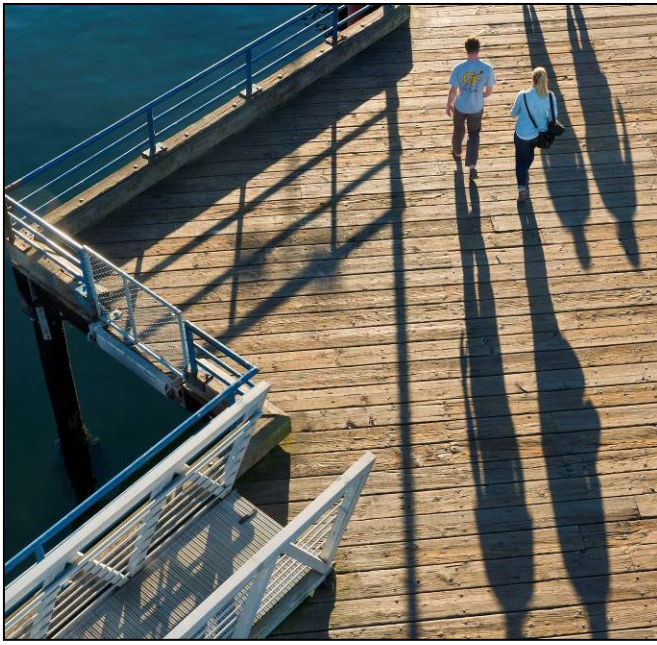
Under the administrative direction of the City Manager, the Public Works & Utilities Director manages and directs the work of the Public Works and Utilities Department comprised of Engineering Services, Street Maintenance, Stormwater, Equipment Services, Water, and Wastewater systems including treatment plants, Electric Utility and Solid Waste services to include solid waste collections, transfer station, recycling and landfill management.

### Core Functions:

- Provide the senior managers in Engineering, Power Systems and Operations the support, direction and guidance needed to ensure their divisions run smoothly. Make appropriate and timely decisions.
- Provide clear communication to staff, City Council and the public ensuring the appropriate people are aware of projects, correspondence, and other information necessary to perform their functions.
- Serve as technical advisor to the City Council, City Manager, and other departments on public works and operational activities.
- Work with citizen advisory committees and attend various governmental meetings, representing the department.
- With the assistance of the City Manager and Finance Department, assists in the priority setting process, and is responsible for monitoring and submitting items to the Capital Facilities Plan (CFP) and Budget for the Public Works & Utilities Department.
- Ensure contractor bid procedures and contract documents for public works projects and service contracts are done timely and appropriately.







## OPPORTUNITIES & CHALLENGES

- Achieving forward momentum on a backlog of capital projects.
- Ensuring infrastructure is ready and available to support new housing units in response to the community's housing crisis.
- The Public Works & Utilities Department will have an opportunity to assist with over \$58 million in infrastructure projects in 2024 which compliment over \$184 million in planned investments over the next six years.
- The Public Works & Utilities Director will play a vital role in coordinating and establishing intergovernmental agreements between the City and neighboring utility districts including water and power service agreements.
- As with many cities in Washington State, Port Angeles has an aging infrastructure. It will be the responsibility of the Public Works & Utilities Director to work with staff to prepare a plan to strategically address aging infrastructure.
- Over the last few years there has been an increase in Washington State rules and regulations that have the ability to impact development in the local community. It will be the responsibility of the Director to ensure the Public Works & Utilities Department, in collaboration with the Deputy City Manager and the Community and Economic Development Department, achieve a customer first approach that implements those rules and regulations in a manner facilitating the success of our development community.

➤ The Elwha River is the city's primary source for water – both drinking water and water for “industrial” uses. Through a lengthy process that drew international attention, the National Park Service between 2011 and 2014 removed two dams from the Elwha River. Removal of the dams was intended to restore fisheries and the ecosystem in the Elwha River Valley. It was acknowledged that adverse impacts to the city's water system might occur; and in 1992 Congress enacted legislation that, among other things, required the National Park Service to protect the then existing quality and quantity of water available to the City. Since the dams have been removed, the City and the National Park Service have been in negotiations and recently, it was negotiated and agreed the City would take over the Elwha water facility August 15, 2018. The Elwha water facility supplies industrial water to one of the City's biggest employers. The Public Works Department will be responsible for coming up with a long-term plan on how to operate the facility.

## EDUCATION & EXPERIENCE

- Graduation from an accredited college or university with a Bachelor's Degree in a field related to the responsibilities of this position. A Master's Degree is desirable.
- Five (5) or more years working in a management position, preferably in public works. Experience working in a municipality is desired.
- Possession of a valid Washington State driver's license by time of hire or the ability to obtain one within 30 days, and an acceptable driving record.

Candidates that possess any combination of relevant education and experience that demonstrates their ability to perform the essential duties and responsibilities of this position may be considered.



## COMPENSATION & BENEFITS

- **Salary: \$141,811 - \$169,473 DOQ Plus up to 3% deferred compensation employer matching contributions, a \$12,500 sign-on bonus, and reimbursement up to \$10,000 in relocation expenses.**
- 13 paid holidays
- General leave bank
- Medical insurance (12.5% employee paid premium)
- Employer contribution to Health Savings Account (HSA)
- Dental & Vision insurance
- Health Care Offset
- Employee Assistance Program
- Life insurance – employer-paid premiums for \$50,000 plan
- Long term disability
- Washington State Retirement System (PERS)
- 40 hours of management overtime given at the time of hire.



To learn more about the City of Port Angeles, please visit: [www.cityofpa.us](http://www.cityofpa.us)

The City of Port Angeles is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 30, 2024**. This position is open until filled. Applications will be reviewed as submitted. Applications will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**," select "**City of Port Angeles, WA – Public Works & Utilities Director**" and click "**Apply Online**," or click [here](#).

# **PROTHMAN**

**www.prothman.com**

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