

# INFORMATION TECHNOLOGY DIRECTOR

Truckee Donner Public Utility District

*(Truckee, CA)*





## JOIN A NEW TEAM

- TDPUD's General Manager is building a new executive management team focused on organizational excellence, positive progress, respect for the past, and outstanding community service.
- The Information Technology (IT) Director will be passionate about working in the IT field.
- They will be politically astute, technically knowledgeable, strong, and confident.
- The IT Director will be a cooperative problem solver who actively engages with the other members of the executive management team to drive the agency forward.
- The incumbent will inspire TDPUD staff to embrace their role as members of the District family and motivate them to provide excellent service to the community.
- The IT Director will be someone who enjoys the challenge of working on complex issues and is committed to building and maintaining positive relationships.
- The successful candidate will be a person who is known for getting the work done and delivering positive results.

## TRUCKEE DONNER PUBLIC UTILITY DISTRICT

Formed in 1927, the Truckee Donner Public Utility District (TDPUD) is a special district that provides sustainable, reliable, and high-quality water and electric services to over 14,000 electric customers and over 13,000 water customers in a 45.5 square mile service area in greater Truckee, which is located near the California/Nevada border just north of Lake Tahoe. TDPUD is governed by five Board members, elected at large, who serve four-year staggered terms. Its FY 2021 budget totals \$44 million; the District employs 74 FTEs.

TDPUD's culture is built upon the foundation of its core values:

- Safety
- Communication
- Integrity
- Accountability
- Timeliness
- Work-Life-Balance

The Board and staff are committed to providing an open and transparent workplace, cultivating creative and innovative ideas to improve efficiencies, fostering opportunities for collaboration, rewarding operational excellence, maintaining a high level of customer service and continuing to serve as leaders in management of environmental and community resources.

Water demands in TDPUD's service area are served exclusively by groundwater wells, although natural springs and surface water have, on occasion, been used to augment the water supply in the past. The majority of groundwater basin recharge results from snowfall and snowmelt during the winter period.



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The District operates two water systems in the Truckee area: the Hirschdale System and the Truckee Main System. These water systems are reasonably complex with 47 pressure zones, 25 pumping stations, 13 active wells, and 32 active storage tanks.

## THE POSITION

The Information Technology (IT) Director will play a key role in implementing the District's strategic plan while overseeing a team of 5 including: Systems Engineer, SCADA Engineer, Cyber Security & Applications Engineer, GIS Coordinator, and Data Analyst & Administrator.

Supported by a FY 2021 combined operating and capital budget of \$3.1M, the IT Department is responsible for networks, servers, communications, operations technology, physical and cyber security, geographic information systems, databases, systems integration, business intelligence, AMI and desktops. Internal IT staff helps reduce outside contractor costs for the District's data and technology needs; increase IT knowledge of systems security; and provide additional accountability and redundancy.

The IT Department implements technology strategies that optimize the many operations of TDPUD by providing tools that enable the team to operate more effectively and efficiently, while providing secure access to critical control, mapping, and information systems. Information Technology's aim is to provide timely, relevant, and accurate information, when and where it is needed, to support sound decisions that reduce costs and improve the quality, efficiency, safety, and environmental footprint of the products and services the District delivers.

To achieve the goals and implement the strategies in the IT Master Plan, the IT Director and their team will follow the District's guiding principles which focus on leadership and excellence through quality of service, responsiveness, innovation, professionalism, and teamwork. Specifically, they will:

- Consult and advise department heads to drive IT initiatives according to business needs, goals, and objectives, and developing a sound business case before making any new investment.
- View IT from the perspective of the entire District and not from the perspective of individual departments.
- Acquire, manage, and use technology resources economically and efficiently through standardized information technology selection and implementation processes.
- Securely hold and manage technology assets to ensure information security.
- Develop mechanisms and processes to share information easily within the organization and with customers and partners.
- Aggregate, where feasible, to reduce duplication, and employ information technology that is flexible and interoperable to respond quickly and efficiently to changing business needs.
- Devise strategies to leverage investments in the District's existing technology.
- Train the workforce in the skills needed to effectively use IT systems and the information they contain.

## CHALLENGES AND OPPORTUNITIES

TDPUD currently maintains more than 60 miles of fiber optic communication infrastructure, part of a larger multi-phased 90+ mile internal fiber optic communication network between water and electric utility operating facilities. TDPUD is also currently evaluating options in digitized asset management systems (CMMS), and fully integrated enterprise systems. The IT Director will be responsible for overseeing the successful rollout of these projects.

There are currently two vacancies in the IT Department. The incumbent will have the opportunity to be part of the shaping of a new culture within the TDPUD Team!

TDPUD's recently approved strategic plan includes a local initiative to pursue opportunities in leveraging existing TDPUD infrastructure for community broadband services. The IT Director will play a key role evaluating these opportunities and potential public partnerships.

## THE IDEAL CANDIDATE

The ideal candidate is trusted partner with good communication skills who is collaborative and forward thinking. They have a strong work ethic and set a positive, professional tone. They are adept at team building, planning, organizing, and staff development. They are nimble, flexible, and innovative.

The best qualified candidate is a strategic thinker who is able to quickly assess the organization's needs and capabilities and make cost-effective recommendations for improving security, reliability, and sustainability. They will set forth a clear vision for the IT Department, provide straightforward direction, instill a team philosophy, and include staff in the decision-making process. They will articulate organizational objectives and gain buy-in from their team members to ensure everyone is moving forward in unison.

The successful candidate will have strong people and project management skills. They are a community contributor who values the opportunity to improve quality of life in the community we serve. Lastly, they are comfortable working and living in a location characterized by chilly, snowy winters where up to three feet of snowfall in 24 hours is not uncommon.

### Qualifying Education and Experience:

Requires a combination of education and experience to successfully fulfill the leadership and technical needs of the Information Technology Director position. A typical way of meeting these requirements is possession of a Bachelor's degree from an accredited institution in Business Administration, Computer Science, or a related field AND ten (10) years of experience in cybersecurity, applications, network infrastructure, and user support management PLUS three to five (3-5) years of experience in a leadership capacity.

## COMPENSATION & BENEFITS

The TDPUD provides competitive compensation and an excellent benefits package to full-time, regular employees. The salary range for this position is \$170,726.60 to \$207,523.23 per year, DOQ. Benefits include:

- Low cost medical and dental insurance for the employee and eligible dependents
- Self-insured vision coverage for the employee and eligible dependents
- CalPERS retirement
- Employer paid basic life insurance and business travel insurance; optional supplemental insurance
- Paid holidays - 11 days/year
- Administrative leave - 9 days/year
- Paid vacation leave - accrual varies based on years of service
- Paid sick leave
- Optional Flexible Spending Accounts for dependent care and healthcare
- Optional deferred compensation plan - 457 & 401a
- Optional credit union membership

Relocation assistance is negotiable. The District participates in Social Security.

## HOW TO APPLY

**Apply on-line at [www.alliancerc.com](http://www.alliancerc.com) by **October 15, 2021**.** For questions and inquiries, please contact Cindy Krebs at [ckrebs@alliancerc.com](mailto:ckrebs@alliancerc.com) or 562-901-0769 x 336.

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