

Environmental Health Specialist I/II/III

Open Until Filled, First Review: 8/17/21

Level I: \$3,849 - \$6,319

Level II: \$4,251 - \$6,977

Level III: \$4,933 - \$8,094

COUNTY OF COLUSA

Open to the Public

APPLICATION PROCESS

Applications may be obtained from
and returned to:

Human Resources Department
250 5th Street
Colusa, CA 95932
Phone: 530-458-0420

Scanned completed application

REQUIRED APPLICATION MATERIALS

A complete application packet
will include:

- A signed completed standard Colusa County Application REV.111317
- Resume
- Copy of any applicable certificates/Licenses/Transcripts/Degree

Submitting an incomplete packet
may result in the disqualification
of your application.

The applications will be used to
select the best-qualified applicants
to participate in the selection
process. A written examination
may be administered to those
candidates meeting the minimum
qualifications. A qualifications
appraisal interview will be used
to assess the candidate's knowledge,
skills and training experience. The
top applicants will be ranked on a
hiring list. The Director of
Community Development will
make the final selection and
appointment.



ABOUT THE POSITION

The County of Colusa is now recruiting for the position of Environmental Health Specialist.

Levels I-II: Perform a variety of professional-level environmental health duties in the investigation and evaluation of environmental health-related safety hazards and issues; to respond to community complaints regarding environmental health concerns, and to enforce applicable mandates and regulations to preserve a healthy environment..

Level III: Under general supervision, assists the business community and assures the health of the public by regulating designated activities and performing Environmental Health inspections; manages the Solid Waste Program; assures effective enforcement of Federal, State, and local laws, regulations and legal codes. There is currently one position available.

SALARY

Level I: \$3,849.00 - \$6,319.00 per month plus benefits
Level II: \$4,251.00 - \$6,977.00 per month plus benefits
Level III: \$4,933.00 - \$8,094.00 per month plus benefits

Candidates may only be placed at hiring within Steps 1-6, \$3,849 - \$4,933 for Level I and \$4,251-\$5,477 for Level II, and \$4,933 - \$6,319 for Level III, and after satisfactory performance during a 12-month probationary period, advance to the next step.

MINIMUM REQUIREMENTS

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

All Levels:

- Equivalent to a Bachelor's degree from an accredited college or university with major course work in biology, chemistry, or a related field.
- Possession of a valid California driver's license.

The successful applicant will be required to provide a copy of unofficial transcripts and an official INF-1125 Driver Record printout upon acceptance of job offer.

In addition to the above:

Environmental Health Specialist I

- Possession of a Letter of Eligibility from the California Department of Public Health certifying the individual as a trainee per Section 106615 (d) of the California Health & Safety Code.
- Possession or ability to obtain a valid California Registered Environmental Health

Specialist Certificate at the completion of the one-year probationary period of an EHS I (Trainee) as a requirement for promotion to an Environmental Health Specialist II. Failure to possess a valid California Registered Environmental Health Specialist Certificate within three years of appointment will be cause for termination.

Environmental Health Specialist II

- Equivalent to satisfactory completion of one year as an Environmental Health Specialist I (Trainee) in a California county environmental health program.
- Possession of a valid California Registered Environmental Health Specialist Certificate.

Environmental Health Specialist III

- Four years increasingly responsible experience in the environmental health field.
- Possession of a valid certificate of registration as an Environmental Health Specialist issued by the California Department of Public Health.

RESPONSIBILITIES AND DUTIES.

Important responsibilities and duties may include, but are not limited to, the following:

Level I and II:

Conduct field inspections of domestic on-site sewage disposal installations, small water systems, public swimming pools, and County institutions.

Conduct field investigations of retail food establishments; review and evaluate building and food storage plans.

Review building plans, land development proposals and building permits; evaluate plans, proposals, and permits as to their effect on existing or proposed sewage systems.

Investigate a variety of complaints involving houses not meeting the CCR, Title 24, California Building Standards Code (Uniform Housing Code), garbage, sewage, and related health hazards, illegal toxic waste dumping, and food poisoning complaints.

Investigate vector control complaints involving a variety of diseases and illnesses; recommend salutations for vector control problems.

Prepare reports of investigations and inspections; write notices and violations as required; participate in departmental study projects.

Inspect, plan check and review various programs.

Write permits and specifications for various programs.

Perform related duties and responsibilities as required.

Level III:

Provides technical program information and policy interpretations for public businesses, professional representatives and other agency staff.

Represents the department on program matters at meetings, commissions, committees, boards and public hearings.

Conducts inspections, investigations, surveys and special studies to determine compliance with state and local health codes and regulations.

Participates in the development of policies, procedures, regulations and ordinances related to an area of specialization.

Determines problem area, collects and analyzes data and recommends systemic solutions.

Prepares written reports, memoranda and correspondence.

As directed, drafts and finalizes specialty program manuals, grant applications, procedures, and forms.

Perform related duties and responsibilities as required.

BENEFITS

CalPERS retirement plan, either 3 @ 60 for Classic, or 2 @ 62; deferred compensation plans available with monthly matching employer contributions; paid holiday, vacation and sick leave; Health Reimbursement Arrangement account; paid health insurance, life insurance, dental insurance and vision insurance for employee. If employee elects not to enroll in County insurance and can provide proof of other group health insurance coverage, they may be eligible for a \$300 monthly cash in-lieu benefit. This position is part of the Colusa County Employees Association (CCEA), Professional Unit.

THIS POSITION IS OPEN UNTIL FILLED, REVIEW DATE: AUGUST 17, 2021. It is to your advantage to submit an application as soon as possible, as the recruitment may close at any time following the first review date. Application forms must be filled out completely and show clearly that all minimum requirements are met. Faxed applications will not be accepted. Meeting the announced requirements does not guarantee selection in the examination process.

Note: The information contained in this flyer is general in nature and does not constitute an expressed or implied contract. Colusa County does not reimburse applicants for any travel or related expenses incurred in connection with applying for employment. Colusa County participates in E-Verify. To view the Notice of E-Verify Participation and the Right to Work posters, please visit the Employment Opportunities section of the Colusa County website.

Retirees: Colusa County invites all qualified candidates to apply for positions; however, pursuant to Government Code Section 21221 (h) and 21224, hiring restrictions may apply to California Public Sector Pension Plan Retirees.

COUNTY OF COLUSA IS AN EQUAL OPPORTUNITY EMPLOYER

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