



State of Nevada

Invites you to apply for

PROJECT MANAGER II / Professional Engineer or Architect



THE STATE OF NEVADA

MISSION

The Nevada Way: Empowering the executive branch to provide solution-oriented customer service to residents, businesses, and visitors so Nevada is recognized for its world-class destinations, its innovative and business-friendly economic environment, its quality of life, and its efficiently and effectively run state government.

VISION

Governing with transparency and fiscal responsibility; working with local government, non-profit and industry partners; delivering dependable services to citizens and visitors; and creating opportunities for Nevadans to lead safe, healthy, prosperous, and productive lives.

“OUR CAPACITY TO ACHIEVE GREAT DEEDS WILL NEVER BE IN QUESTION, BECAUSE WE WILL FOLLOW THE NEVADA WAY – NEVER GIVE UP, NEVER GIVE IN, AND NEVER STOP DREAMING.”



Governor Joe Lombardo
STATE OF THE STATE ADDRESS

The State of Nevada, encompassing over 110,000 square miles, is a land of vast natural beauty, economic diversity, and cultural vibrancy. Known as the “Silver State” for its historic mining legacy, Nevada today is equally recognized for its dynamic cities, rugged outdoor landscapes, and spirit of independence. Anchored by metropolitan hubs like Las Vegas and Reno, Nevada also offers a rich tapestry of rural communities, tribal lands, and open desert that reflect its deep Western roots.

Home to more than 3.2 million residents, Nevada is one of the fastest-growing states in the nation. The state features no personal income tax, a favorable business climate, and year-round recreational opportunities—from world-class entertainment and dining to hiking, skiing, and stargazing beneath some of the clearest night skies in the U.S.

With over 300 days of sunshine annually in many regions, Nevada’s climate ranges from the dry heat of the Mojave Desert to the four-season beauty of the Sierra Nevada. The state is also home to Lake Tahoe, Great Basin National Park, Red Rock Canyon, and more than 800,000 acres of state park land.

Nevada balances innovation and tradition, offering a high quality of life, a growing emphasis on sustainability and technology, and a commitment to preserving the natural and cultural richness that makes the state truly one of a kind.



MISSION STATEMENT:

To provide well planned, efficient, and safe facilities to state agencies so they can effectively administer their programs.

VISION STATEMENT:

State agencies will occupy exemplary facilities.

The responsibility of the State Public Works Division is to provide well planned, efficient, and safe facilities to state agencies, so they can effectively administer their programs.

UNIT SECTIONS:

**State Public Works
Division includes:**

Professional Services

Buildings & Grounds

**Permitting & Code
Enforcement**

Leasing Services.

THE IDEAL CANDIDATE



Join a team where your impact will matter from day one.

WHAT WE'RE LOOKING FOR:

Detailed-oriented: Pay close attention to accuracy, codes, standards, and specifications. **Organized:** Manage tasks, schedules, budgets, and documentation efficiently.

Integrity: Upholds ethical standards, honesty, and safety in execution of responsibilities. **Problem Solving:** Respond to issues in projects with calm and practical solutions.

WHAT YOU'LL BE DOING:

This position is located within the Department of Administration, State Public Works Division, either in Carson City or Las Vegas, Nevada, depending on the qualified candidate. It is supervised by the Project Manager III. This position's overall purpose is to provide project management for a wide variety of capital improvement and construction projects. The incumbent will develop scopes and budgets; negotiate and administer architectural / engineering (A/E) contracts; prepare, review, and approve plans, specifications, estimates and contract documents in accordance with approved budgets; coordinate and approve bid documents with regulatory and administrative agencies; administer bidding procedures and bid openings; provide administrative and fiscal management of construction contracts, including review of change orders and progress payments; maintain established project budgets; and provide competent engineering design services for assigned in-house projects.

QUALIFICATIONS:

Licensure as a Professional Engineer or Architect is required at the time of appointment and as a condition of continuing employment. Any person licensed as a Professional Engineer or Architect in another jurisdiction must become licensed in Nevada within 12 months following the date of appointment. Three years of the experience required for licensure must have included design and/or management of major construction projects and/or capital improvement programs involving the construction of public buildings, office complexes, and other structures.

KEY QUALITIES & COMPETENCIES:

- Building Codes
- State and Federal Regulations/Statutes
- Quality control
- Cost Estimating and Budgeting
- Problem Solving
- Attention to Detail
- Collaboration and Teamwork
- Time Management

SALARY:

\$138,385, based on PP10, Reflects contributions by the employee and employer.

LOCATION:

Carson City or Las Vegas

STATE BENEFITS

The State of Nevada offers a wide array of benefits to employees, including:

- No Nevada State income tax
- Medical, dental, life, and disability insurance coverage
 - Twelve paid holidays per year
 - Three weeks of annual leave
 - Three weeks of sick leave
- Participation in the Public Employees' Retirement System (**PERS**)
 - Access to a tax-sheltered deferred compensation plan
- No Social Security contributions (Medicare deduction still required)
 - Additional benefits for long-term and CBA employees



The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.



APPLICATION & SELECTION PROCESS

Applications will be accepted on a first-come, first-serve basis and will continue to be accepted until the position is filled. Applicants are therefore strongly encouraged to submit their applications as soon as possible. Hiring may occur at any time during the recruitment process. Interested applicants should submit their cover letter, resume, and a list of three professional references to:

To Apply:

Submit a resume, letter of interest, and three professional references to:

State Public Works Division

Attn: TJ Dobson 680 W. Nye Lane, Suite 103 Carson City, NV 89703 - tjobson@admin.nv.gov

AND

State Public Works Division

Attn: Benton Marshall 7115 Amigo Street, Suite 100 Las Vegas, NV 89119 - bbmarshall@admin.nv.gov

Subject Line: Last Name / SPWD PM2, CC/LV, Professional Engineer or Architect / How you heard about the recruitment

In your cover letter please indicate how you heard about this position. If you heard about this position through a website, please specify which website.

Thank you!

