



## TOWN OF COLLIERVILLE POSITION VACANCY

**OPEN TO:** General Public

**TITLE:** Building Inspector – Mechanical

**LOCATION:** Development - Building and Codes

**OPENING DATE:** January 4, 2022

**CLOSING DATE:** Until Filled

**JOB NUMBER:** JN22-02DC

**CLASS CODE:** 0610

**SALARY:** Depends on Qualifications with *excellent benefits package*.

**FLSA STATUS:** Non-Exempt

**PRIMARY FUNCTION:** This position performs responsible enforcement of Town codes and ordinances and investigative work in the inspection of all Town commercial, industrial, and residential structures and properties.

**QUALIFICATIONS:** High school diploma or GED supplemented by technical or college level courses in building construction, electrical, mechanical, or structural engineering or related areas; and five (5) years of experience in the building construction industry, skilled construction trades or in comparable code enforcement work, three (3) of which must be in the assigned area of electrical trades; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

**SPECIAL REQUISITES:** Must obtain two (2) certifications from the International Code Council as a residential and commercial inspector in the assigned area of responsibility. One within six (6) months and both within twelve (12) months of employment and maintain certifications throughout employment.

**LICENSES:** Valid Motor Vehicle Operator's License at the time of hire.

**NOTES:** May require attending meetings after normal business hours. Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (10 – 20 pounds). Candidate must be able to pass a work related physical and drug test.

Selection process may include: examinations, interviews, assessment centers, practical skills, etc. Drug testing may be required.

**WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.**

APPLY: Human Resources Office, 500 Poplar View Parkway, Collierville, TN, 38017

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

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THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING. MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901) 457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.